

## **Directed Research Application and Approval Form**

### **General Student Information**

Name \_\_\_\_\_

Rutgers ID number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Topic: \_\_\_\_\_

*(Students are additionally required to submit a typewritten research proposal as set forth below)*

Please circle semester and fill in year

FALL                  SPRING                  SUMMER                  20\_\_\_\_\_

### **Guidelines for Completion of the Application and Approval Form<sup>1</sup>**

Students should spend approximately 4-6 hours conducting background research on the proposed research topic prior to completing this Approval Form. Such research should include but may not be limited to reviewing the scholarship for preclusion, identifying circuit splits in decided cases, and surveying the practice literature for general interest in the subject. *If the student has done extensive coursework in the proposed subject area, the faculty supervisor should consider the extent to which the research proposal explores facets of the subject not covered in class, or in some other way extends the student's mastery of the subject, in deciding whether to approve the research proposal.*

Students should notify the faculty supervisor in advance if the Directed Research project is intended for scholarly or professional publication, or if there is any other intended use for the directed research project beyond the receipt of academic credit. *No Directed Research project shall be eligible for academic credit if produced for a student's employer or for any other law school course or activity, including but not limited to any law journal, legal clinic, or externship. However, a student may receive academic credit for additional research and writing on a topic first researched for the student's employer or for any other law school course or activity, but only if the prior work is first disclosed to the faculty supervisor and if the additional work performed by the student independently satisfies the requirements for the directed research project as set forth below.*

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<sup>1</sup> This Approval form incorporates by reference the provisions of Rule 8 and Appendix D of the Rutgers Law School Academic Requirements regarding Directed Research.

## Curriculum Requirements for Directed Research

The following are the *minimum requirements* that must be satisfied in order for any student to receive credit for a directed research project under Rule 8. However, students and faculty are encouraged to meet and/or confer at more frequent intervals as necessary for the full development and completion of the directed research project:

The student shall submit a typewritten research proposal of *not less than* 500 words, together with the Application and Approval Form, to the faculty supervisor for approval before beginning the Directed Research project. Please attach the typed research proposal directly to this executed form.

The student must expect to meet with the faculty supervisor at least 4 times, and with a research librarian at least once. *All meetings with the faculty supervisor may be conducted in person or by other electronic means.* Those meetings are detailed below:

- **Meeting 1:** *Prior to the submission of the Approval Form*, the student shall have met with the faculty supervisor at least once to discuss the proposed directed research project and to solicit guidance on the drafting of the research proposal.
- **Meeting 2:** By approximately Week 2 of the semester, the student shall have met with a reference librarian to develop a research plan for the directed research project.
- **Meeting 3:** By approximately Week 4 of the semester, the student shall have met with the faculty supervisor to receive approval of the research plan and, if necessary, to refine the research proposal.
- **Meeting 4:** By approximately Week 8 of the semester, the student shall have met with the faculty supervisor to discuss the outline of the directed research project.
- **Meeting 5:** By approximately Week 12 of the semester, the student shall have met with the faculty supervisor to discuss the draft of the directed research project.

## Signatures

Student Signature: \_\_\_\_\_  
Date \_\_\_\_\_

Faculty Supervisor:  
I agree to supervise this Directed Research project.

Name of Faculty Member:  
\_\_\_\_\_

Signature of Faculty Member:  
\_\_\_\_\_

*If Directed Research project is for 1 credit, special approval of the Associate Dean is required.*

Please check here if you would like to do this project for 1 credit

I approve this Directed Research project for 1 / 2 credit(s).

Name of Associate Dean: \_\_\_\_\_

Signature of Associate Dean: \_\_\_\_\_

This form must be completed and submitted to the Dean's Office for approval by no later than 4:00 p.m. on the day of the Add Course deadline of the semester in which you desire to do Directed Research.