**Reciprocity Policy**

The Center for Career Development provides limited access to its resources for students and graduates of other law schools under the conditions set forth below:

1. Reciprocity services are available to students and graduates of accredited law schools that allow Rutgers Law School students and graduates to use their resources.
2. Services may be denied to students/graduates of any school seen to surpass a reasonable number of requests or which limits the number of requests by Rutgers Law students or graduates.
3. Requests for services must be made in writing by a career counseling official of the law school that the student/graduate attends/attended.  Requests should include the name, address, and e-mail address of the student/graduate seeking reciprocity. Our office will send a response to the requesting school and a copy to the student or graduate.  A letter requesting reciprocity for the specific named individual must be received by Rutgers Law School Center for Career Development from the individual’s law school career services office before services will be provided.
4. Services available to reciprocity students/graduates include access to the Center’s current job listings not to exceed three months from the date of the letter of approval.  Access to job listings will be via a temporary password that students/graduates may use from any computer.  However, if the requesting school’s reciprocal policy provides only for in-office access to that school’s job listings, students/graduates from the requesting school may only view Rutgers Law job listings in the Center for Career Development Office.
5. Services not available to reciprocity students/graduates include: counseling services; Internet access; password-protected services; computers; telephones; and job placement programs. Reciprocity students/graduates may not participate in on-campus interviewing or resume collections.
6. Reciprocity requests will not be processed July 1 through November 1 due to On-Campus Interviewing. Reciprocity is closed during any time which the requesting law school has closed reciprocity.  Online job postings will be available during this time.
7. Reciprocity is not available to students and graduates of other law schools in the Delaware Valley or NYC area
8. Reciprocity will not be granted to students and graduates who have obtained reciprocity services from another law school in the Delaware Valley or NYC area.
9. If any problems arise with a reciprocity recipient, we reserve the right to notify the requesting school and terminate the student/graduate’s privileges.
10. Rutgers Law reserves the right to alter this policy without advance notice.
11. Requests for reciprocity must be directed to:  Marie Peeke, [peeke@camden.rutgers.edu](mailto:peeke@camden.rutgers.edu)