

Maida Summer Fellowship Partners Program 2023-2024

1. Your name and title, organization name, address, phone and website:

Elizabeth Osley, Legal Department Manager, American Civil Liberties Union of New Jersey, P.O. Box 32159, Newark, NJ 07102, 973-642-2086, www.aclu-nj.org

2. To whom should students address cover letters (name, title, address)?

Note: You will receive student application materials via Symplicity and not directly from the students.

Elizabeth Osley, Legal Department Manager, P.O. Box 32159, Newark, NJ 07102

3. Brief description of your organization:

The ACLU-NJ is one of the largest ACLU affiliates in the country and the premier civil rights and liberties advocacy organization in New Jersey. Founded in 1960 and based in Newark, we are a non-partisan organization that operates on several fronts – political, legal, cultural – to bring about systemic change and build a more equitable society.

4. Brief description of summer internship responsibilities and qualifications:

At the ACLU-NJ, law students have the opportunity to contribute to a broad range of cutting-edge civil rights and liberties work. Students work closely with the legal and policy staff to conduct legal research, write legal memoranda, draft correspondence to government agencies, learn legislative advocacy techniques, and analyze pending state and local legislative proposals that impact civil rights and liberties in New Jersey.

Prerequisites include: academic standing as a 1L, 2L, 2L part-time or 3L part-time law student; a commitment to civil liberties and civil rights; good interpersonal and analytical skills; the ability to write in a clear and concise manner; and a commitment to racial justice, diversity, equity, and inclusion in the workplace.

5. Eligible applicants:

Current 1L students X

Current 2L students X

Students who could work half a summer or part-time _____

6. Will interns work in the office, remotely, or hybrid in Summer 2024? How many days per week in the office?

Hybrid; our in-office days are Tuesdays and Wednesdays

7. Required materials, in addition to resume and cover letter:

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- a. References: Yes _____ No X
- i. If yes, number: _____
- ii. Designation: Professional _____ Academic _____
- b. Transcript/Course list: Yes X No _____ (note that fall 2023 grades may not be available; students will submit course list, *if requested*)
- c. Writing sample: Yes X No _____ If yes, number of pages 5-10
- d. Other _____ (specify)

(continued on following page)

8. I understand and agree that as a Maida Summer Fellowship Partner site:
- We agree to host and supervise at least one Rutgers summer intern during summer 2024.
 - We will have the opportunity to decide which students to interview.
 - We will schedule interviews with students at our convenience either via Zoom or in-person at our offices or at Rutgers on 1/8 or 1/9, 2023 and will inform Rutgers of our top two choices by 1/19/24 (Rutgers is happy to schedule the interviews, if you prefer).
 - We will be matched with our first or second choice candidate, if possible, when Rutgers matches students with sites.
 - We will participate as requested and available in social justice events at Rutgers Law School in 2024-2025.

Your initials in lieu of signature: EO Date: 11/6/2023

Please return form to Pam Mertsock-Wolfe, pmertsoc@camden.rutgers.edu by 11/10/23. Call Jill Friedman with any questions: 856-225-6263.