

Maida Summer Fellowship Partners Program 2023-2024

1. Your name and title, organization name, address, phone and website:

Juan M. Baez, Esq. Deputy Managing Attorney
AIDS Law Project of Pennsylvania
1211 Chestnut Street, Suite 600, Philadelphia, PA 19107 – www.aidslawpa.org

2. To whom should students address cover letters (name, title, address)?

Note: You will receive student application materials via Symplicity and not directly from the students.

Juan M. Baez
AIDS Law Project of Pennsylvania (same as above)

3. Brief description of your organization:

Founded in 1988, the AIDS Law Project of Pennsylvania is a nonprofit public-interest law firm providing free legal assistance to people living with HIV and those affected by the epidemic.

4. Brief description of summer internship responsibilities and qualifications:

Interns will conduct client interviews, after training. Interns will work alongside attorneys and staff to address the legal needs experienced by clients, including legal research, writing, and advocacy.

5. Eligible applicants:

Current 1L students ___ YES___

Current 2L students – YES

Students who could work half a summer or part-time NO

6. Will interns work in the office, remotely, or hybrid in Summer 2024? How many days per week in the office? Hybrid – 2 days in the office.

7. Required materials, in addition to resume and cover letter:

a. References: Yes _____ No ___X___

i. If yes, number: _____

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- ii. Designation: Professional____ Academic____
- b. Transcript/Course list: Yes____ No__X__ (note that fall 2023 grades may not be available; students will submit course list, *if requested*)
- c. Writing sample: Yes__X__ No____ If yes, number of pages _2____
- d. Other __X__ explain in cover letter why you are interested in interning at the AIDS Law Project.

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8. I understand and agree that as a Maida Summer Fellowship Partner site:
- We agree to host and supervise at least one Rutgers summer intern during summer 2024.
 - We will have the opportunity to decide which students to interview.
 - We will schedule interviews with students at our convenience either via Zoom or in-person at our offices or at Rutgers on 1/8 or 1/9, 2023 and will inform Rutgers of our top two choices by 1/19/24 (Rutgers is happy to schedule the interviews, if you prefer).
 - We will be matched with our first or second choice candidate, if possible, when Rutgers matches students with sites.
 - We will participate as requested and available in social justice events at Rutgers Law School in 2024-2025.

Your initials in lieu of signature: JMB

Date: 11/10/223

Please return form to Pam Mertsock-Wolfe, pmertsoc@camden.rutgers.edu by 11/10/23. Call Jill Friedman with any questions: 856-225-6263.