

Maida Summer Fellowship Partners Program 2023-2024

1. Your name and title, organization name, address, phone and website:

Alexandra Goncalves Pena
Legal Services Director

American Friends Service Committee
Immigrant Rights Program
89 Market Street, 6th Floor
Newark, NJ 07102
973-643-1924
www.afsc.org/program/immigrant-rights-program-newark-nj

2. To whom should students address cover letters (name, title, address)?

Note: You will receive student application materials via Symplicity and not directly from the students.

Same as above.

3. Brief description of your organization:

The American Friends Service Committee Immigrant Rights Program integrates legal services, advocacy, and organizing, providing legal representation in a wide variety of challenging immigration cases. Legal representation is provided to indigent New Jersey residents in our Newark and Red Bank offices, including immigrants in removal proceedings, individuals in detention, children, survivors of domestic violence and other crimes, asylum seekers, and individuals with mental health challenges.

4. Brief description of summer internship responsibilities and qualifications:

The Maida Fellow will work with AFSC attorneys to conduct intake interviews to determine eligibility for immigration benefits such as asylum, cancellation of removal, VAWA, U visa, Special Immigrant Juvenile Status, TPS, and other forms of immigration relief. The Fellow will assist in research and case preparation for clients represented by AFSC. The internship will offer the opportunity to work directly with clients, and to observe and participate in immigration court proceedings (detained and non-detained), as well as USCIS interviews. Fluency in a second language, particularly Spanish, is preferred.

5. Eligible applicants:

Current 1L students X

Current 2L students X

Students who could work half a summer or part-time _____

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6. Will interns work in the office, remotely, or hybrid in Summer 2024? How many days per week in the office?

AFSC is currently following a hybrid model, with staff and interns working in the office 1-2 days/week and working remotely on the other days. We anticipate that we will continue to be following a hybrid model in the summer.

7. Required materials, in addition to resume and cover letter:

- a. References: Yes X No
 - i. If yes, number: 1-2
 - ii. Designation: Professional X Academic X
- b. Transcript/Course list: Yes X No (note that fall 2023 grades may not be available; students will submit course list, *if requested*)
- c. Writing sample: Yes X No If yes, number of pages under 10 pages
- d. Other (specify)

(continued on following page)

8. I understand and agree that as a Maida Summer Fellowship Partner site:

- We agree to host and supervise at least one Rutgers summer intern during summer 2024.
- We will have the opportunity to decide which students to interview.
- We will schedule interviews with students at our convenience either via Zoom or in-person at our offices or at Rutgers on 1/8 or 1/9, 2023 and will inform Rutgers of our top two choices by 1/19/24 (Rutgers is happy to schedule the interviews, if you prefer).
- We will be matched with our first or second choice candidate, if possible, when Rutgers matches students with sites.
- We will participate as requested and available in social justice events at Rutgers Law School in 2024-2025.

Your initials in lieu of signature: AGP

Date: 11/9/2023

Please return form to Pam Mertsoc-Wolfe, pmertsoc@camden.rutgers.edu by 11/10/23. Call Jill Friedman with any questions: 856-225-6263.