

Maida Summer Fellowship Partners Program 2022-2023

1. Your name and title, organization name, address, phone and website:

Community Health Law Project

185 Valley Street

South Orange, NJ 07079

Tel. # 973-275-1175

Website: www.chlp.org

Main Contact: Meena Song, Esq., Director of Litigation, msong@chlp.org

2. To whom should students address cover letters (name, title, address)? Note: You will receive student application materials via Symplicity and not directly from the students.

Meena Song, Esq.

Director of Litigation

185 Valley St

South Orange, NJ 07079

3. Brief description of your organization:

The Community Health Law Project (CHLP) is a public interest non-profit legal services organization founded in 1976 by the American Bar Association and New Jersey State Bar Association to serve the interests and represent low-income individuals with disabilities.

Our five regional offices are located in Bloomfield, Elizabeth, Trenton, Neptune, and Collingswood, with satellite offices in, Mount Holly, Toms River, and Galloway; and an Administrative Office in South Orange. Our attorneys and advocates represent persons who are mentally ill, developmentally disabled, and physically disabled. Representation is in the civil areas of law including, but not limited to, public entitlements, landlord/tenant, family, healthcare, and discrimination. We do not engage in the practice of criminal law.

4. Brief description of summer internship responsibilities and qualifications:

We are seeking law school students who are interested in summer internships in any of our regional offices. Interns will be paired with experienced practitioners under the supervision of a Managing Attorney. Positions may be available in most of our offices. Interns will assist with all aspects of legal counsel and representation including legal research, brief writing, interviewing clients, outreach presentations, and for third year law students – appearances in court.

Ideal candidates are those who are interested in providing assistance to clients who are low-income and living with disabilities. Students who have experience in the

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non-profit or legal services sector and/or experience with persons with disabilities will be strongly considered.

5. Eligible applicants:

1L students: Yes

2L students: Yes (Preferred)

6. Will interns work in the office, remotely, or hybrid in Summer 2023? How many days per week in the office?

Interns will primarily work in the office but will have the ability to work from home one day every two weeks. Interns will also be able to ask to work from home under extenuating circumstances.

7. Required materials, in addition to resume and cover letter:

a. References: Yes X No _____

i. If yes, number: 3

ii. Designation: Professional X Academic X

b. Transcript/Course list: Yes _____ No X (note that fall 2022 grades may not be available; students will submit course list, *if requested*)

c. Writing sample: Yes X No _____ If yes, number of pages 3-4 pages

d. Other _____ (specify)

8. I understand and agree that as a Maida Summer Fellowship Partner site:

- We will have the opportunity to decide which students to interview.
- We will schedule interviews with students at our convenience either via Zoom or in-person in our offices on 1/5 or 1/6, 2023 and inform Rutgers of our top two choices by 1/13/23.
- We will be matched with our first or second choice candidate, if possible.
- We will supervise at least one Rutgers summer intern during summer 2023.
- We will participate as requested and available in social justice events at Rutgers Law School in 2023-2024.

Your initials in lieu of signature: RMJ

Date: 11/6/23

Please return form to Pam Mertsock-Wolfe, pmertsoc@camden.rutgers.edu by 11/21/22. Call Jill Friedman with any questions: 856-225-6263.