

Maida Summer Fellowship Partners Program 2023-2024

1. Your name and title, organization name, address, phone and website:

Brittani Morris- Director of HR & Operations

South Jersey Legal Services, Inc.
745 Market St.
Camden NJ 08102
www.sjlslaw.org

2. To whom should students address cover letters (name, title, address)?

Note: You will receive student application materials via Symplicity and not directly from the students.

Send Applicants to:

Brittani Morris, PHR, SHRM-CP
Director of HR & Operations
856-964-2010 x 6217
bmorris@LSNJ.org

3. Brief description of your organization:

South Jersey Legal Services, Inc. is a non-profit organization created to provide quality legal representation and advocacy to low-income individuals. We seek to empower low-income individuals to access to the judicial system so they will achieve the greatest possible measure of substantive procedural, social and economic justice.

SJLS serves Atlantic, Burlington, Camden, Cape May, Cumberland, Gloucester, Monmouth, Ocean and Salem Counties. With more than 50 years' experience, SJLS is part of the Legal Services of New Jersey network and a recipient of funds from the federal Legal Services Corporation. In addition, SJLS receives funds from other federal, state, and local government sources, several county offices on aging, the United Way of Philadelphia and South New Jersey and other public and private grantors.

4. Brief description of summer internship responsibilities and qualifications:

SJLS seeks interns who have demonstrated their commitment to helping the disadvantaged through prior work, extracurricular activities during school and volunteer efforts. Rising third-year law students are given some priority due to the special New Jersey Court rule under which students employed by Legal Services offices and other legal aid programs may be certified to appear in a number of State courts. Outstanding rising second-year students will also be considered. Our interns gain experience in a wide variety of public interest legal issues. While specific responsibilities vary considerably according to individual placement, the range of activities typically

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include client interviewing, legal and factual research, drafting legal documents, administrative agency appearances and more significant case involvement.

5. Eligible applicants:

Current 1L students _ yes _____

Current 2L students_ yes _____

Students who could work half a summer or part-time _maybe- depends upon availability _____

6. Will interns work in the office, remotely, or hybrid in Summer 2024? How many days per week in the office? In office/ 5 days

7. Required materials, in addition to resume and cover letter:

a. References: Yes _____ No _____

i. If yes, number: _____

ii. Designation: Professional _____ Academic _____

b. Transcript/Course list: Yes _____ No _____ (note that fall 2023 grades may not be available; students will submit course list, *if requested*)

c. Writing sample: Yes X No _____ If yes, number of pages _____

d. Other _____ (specify)

(continued on following page)

8. I understand and agree that as a Maida Summer Fellowship Partner site:

- We agree to host and supervise at least one Rutgers summer intern during summer 2024.
- We will have the opportunity to decide which students to interview.
- We will schedule interviews with students at our convenience either via Zoom or in-person at our offices or at Rutgers on 1/8 or 1/9, 2023 and will inform Rutgers of our top two choices by 1/19/24 (Rutgers is happy to schedule the interviews, if you prefer).
- We will be matched with our first or second choice candidate, if possible, when Rutgers matches students with sites.
- We will participate as requested and available in social justice events at Rutgers Law School in 2024-2025.



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Your initials in lieu of signature: BM Date: 11/9/23

Please return form to Pam Mertsock-Wolfe, pmertsoc@camden.rutgers.edu by 11/10/23. Call Jill Friedman with any questions: 856-225-6263.