



## Maida Summer Fellowship Partners Program 2020-2021

Return to Pam Mertsoc-Wolfe at [pmertsoc@camden.rutgers.edu](mailto:pmertsoc@camden.rutgers.edu) by November 12, 2020.

### 1. Organization name, address, phone and website:

#### Administrative Office

Community Health Law Project

185 Valley Street

South Orange, NJ 07079

Tel. # 973-275-1175

Website: [www.chlp.org](http://www.chlp.org)

Main Contact: Erika Kerber, Esq., Associate Executive Director,  
[ekerber@chlp.org](mailto:ekerber@chlp.org)

We have five regional direct service offices which are listed below along with their Managing Attorneys:

Alma Yee, Esq., [ayee@chlp.org](mailto:ayee@chlp.org)  
Managing Attorney  
CHLP  
650 Bloomfield Avenue, Suite 210  
Bloomfield, NJ 07003  
973-680-5599

Meena Song, Esq., [msong@chlp.org](mailto:msong@chlp.org)  
Managing Attorney  
CHLP  
65 Jefferson Avenue, Suite 402  
Elizabeth, NJ 07201  
908-355-8282

Stacy Noonan, Esq., [snoonan@chlp.org](mailto:snoonan@chlp.org)  
Managing Attorney  
CHLP  
225 East State Street, Suite 5  
Trenton, NJ 08608  
609-392-5553



## **Maida Summer Fellowship Partners Program 2020-2021**

Rebecca Kolas, Esq., rkolas@chlp.org  
Managing Attorney  
CHLP  
1 Main Street, Suite 413  
Eatontown, NJ 07724  
732-380-1012

Brian Smith, Esq., bsmith@chlp.org  
Managing Attorney  
CHLP  
Station House Office Bldg  
900 Haddon Avenue, Suite 400  
Collingswood, NJ 08108  
856-858-9500

2. Name of supervising attorney, email, and direct phone:

See Above.

3. Description of your organization as you would like it to appear in our materials:

The Community Health Law Project (CHLP) is a public interest non-profit legal services organization founded in 1976 by the American Bar Association and New Jersey State Bar Association to serve the interests and represent persons with disabilities.

Our five regional offices are located in Bloomfield, Elizabeth, Trenton, Eatontown, and Collingswood, with satellite offices in Jersey City, Mount Holly, Toms River, and Galloway; and an Administrative Office in South Orange. Our attorneys and advocates represent persons who are mentally ill, developmentally disabled, and physically disabled. Representation is in the civil areas of law including, but not limited to, entitlements, landlord/tenant, family, healthcare, and discrimination. We do not engage in the practice of criminal law.

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4. Description of summer internship responsibilities and qualifications:

We are seeking law school students who are interested in summer internships in any of our regional offices. Interns will be paired with experienced practitioners under the supervision of a Managing Attorney. Positions may be available in most of our offices. Interns will assist with all aspects of legal counsel and representation including legal research, brief writing, interviewing clients, outreach presentations, and for third year law students – appearances in court.

Ideal candidates are those who are interested in providing assistance to clients who are low-income and living with disabilities. Students who have experience in the non-profit or legal services sector and/or experience with persons with disabilities will be strongly considered.

5. Do you want applications from current 1L students?  Yes  \_\_\_\_\_

Do you want applications from current 2L students?  Yes (Preferred)  \_\_\_\_\_

6. Required materials:

Resume  \_\_\_\_\_

Cover letter  \_\_\_\_\_

Transcript \_\_\_\_\_ (note that fall 2018 grades may not be available)

Writing sample  \_\_\_\_\_ - Brief writing sample which demonstrates the candidate's critical thinking, writing ability, and writing style.

Other  \_\_\_\_\_ - References



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7. Interview Schedule:

a. Interview Date Preference:

Thursday, January 7, 2021 - **Preferred time frame 9am to 3pm**

Friday, January 8, 2021 – **Any time**

a. Would you prefer a series of interviews around: **Please see above.**

8:00 AM to 11:00 AM

9:00 AM to 12:00 PM

12:00 PM to 3:00 PM

3:00 PM to 6:00 PM

I understand and agree that as a Maida Summer Fellowship Partner site:

- We will have the opportunity to decide which students we want to meet;
- We will interview on January 7 and/or January 8, 2021;
- We will be matched with our first or second choice candidate if at all possible;
- We will supervise at least one Rutgers summer intern during summer 2021;
- We will participate as requested in social justice events at Rutgers Law School in 2021-2022.

Signature: EK

Printed name: Erika Kerber, Esq.

Title and organization: Associate Executive Director, Community Health Law Project

Date: 11/12/2020