

**PUBLIC SERVICE UPDATE**

**04/25/2017**

**Public Interest Funding: AmeriCorpsJD**

**Post-Graduate Fellowship**

**Friends of Farmworkers**

**Hunton & Williams: 05/10**

**Lambda Legal Defense & Education Fund: Rolling**

**Muslim Advocates: Rolling**

**Neighborhood Defender Service of Harlem: Rolling**

AMERICORPS JD

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Las Vegas, NV  
Greenville, SC  
New Orleans, LA  
St. Petersburg, FL  
Des Moines, IA  
Jonesboro, AR  
Omaha, NE  
Helena, MT  
Baltimore, MD  
Nashville, TN  
Jackson, TN  
Wausau, WI

### **Job Description**

Equal Justice Works' AmeriCorps JD program provides law students with the opportunity to serve local communities and help to expand legal service delivery for civil legal aid organization. Participants receive an educational award of \$1,230 for three hundred hours of service. This year we have nearly 400 slots reserved for those interested in serving veterans and nearly five hundred others for those working on issues of employment, disaster relief, immigration and elder abuse.

### **Application Instructions:**

There are two ways to participate in AmeriCorps JD:

- If you've already secured an internship for this summer, you should review the [application guidelines](#) to and [apply](#)! Nearly all nonprofit organizations serving veterans, military families, homeowners facing foreclosure, victims of disaster, or organizations engaged in medical-legal partnerships qualify. Law school clinics also qualify. Note that you cannot receive more than \$4,422 in other funding for your internship to be eligible.

- If you are still looking for an internship this summer, check out our [list of organizations](#) currently seeking candidates. There are 31 organizations focused on serving veterans specifically at different sites across the country.

## POST-GRADUATE FELLOWSHIPS

### **Friends of Farmworkers**

**About:** Friends of Farmworkers, Inc. is a 501(c)(3) legal services organization, whose mission is to support low-wage workers as they pursue economic and social justice. This is done through the provision of legal services, education, and advocacy. FOF has offices in Pittsburgh and Philadelphia and provides legal services throughout Pennsylvania.

**Job Description:** The Staff Attorney is responsible for providing legal representation on immigration matters to low-wage immigrant and migrant workers in western Pennsylvania. The Staff Attorney will represent individuals on a variety of immigration matters, with a focus on providing immigration legal assistance to victims of crimes. The Staff Attorney will work out of the Pittsburgh office. The position will involve significant travel. The anticipated start date is July 1, 2017.

#### **Qualifications:**

- Juris Doctorate Degree;
- Bar membership in any state and ability to join the PA bar if hired.
- Excellent Spanish language skills are required, other language skills are helpful and welcomed;
- Knowledge of immigration law, especially U and T Visas, SIJS and VAWA;
- Good interpersonal skills: able to work well with a wide range of people;
- Excellent organization and time management skills;

- Self-motivated, and able to work both collaboratively and independently;
- Previous experience with farmworker and/or immigrant and migrant communities strongly preferred;
- Ability to work appropriately with clients who have experienced trauma;

**Application Instructions:** Applicants should send a cover letter, resume, and writing sample to Liz Chacko, 699 Ranstead Street, 4th Floor, Philadelphia, PA 19106 or by emailing [lchacko@friendsfw.org](mailto:lchacko@friendsfw.org).

### **HUNTON & WILLIAMS, Pro Bono Fellowship**

<http://www.hunton.com>

#### **Job Description**

The law firm of Hunton & Williams invites qualified individuals to apply for a two year pro bono fellowship based in its New York office to commence in August 2017. Applicants must have a demonstrated commitment to a career in public interest law and be admitted to the New York State Bar. We anticipate that the fellow will focus on representing immigration clients through two referral organizations, Kids in Need of Defense (KIND) and the Legal Aid Society of New York. The fellow may also be asked to take on additional matters through other legal service providers and will partner with lawyers in the firm's New York office on pro bono cases.

The firm intends to fully integrate into Hunton & Williams the fellow, with opportunities available to the fellow for legal training, professional development and social participation that are open to associates at the firm.

**Length of Fellowship Program:** Two year program (August 2017 – September 2019)

**Location:** Offices of Hunton & Williams LLP, New York office (MetLife Building at 200 Park Avenue), Kids in Need of Defense (KIND) (1410 Broadway Ave), Legal Aid Society of New York (199 Water Street)

**Reporting:** Assigned to Hunton & Williams Litigation Team, reporting to a Litigation Team partner

**Compensation:** Salary competitive with the entry level for legal aid and public interest staff attorneys; school loan repayment program; benefits comparable with those afforded to Hunton & Williams associates

*Application Instructions:*

Interested applicants should apply online and upload a resume, include a law school transcript, a cover letter explaining your interest in the position and desire to explore a career in public interest law, and a list of at least three references. Admission to the New York bar is required. Applications should be submitted no later than May 10. Interviews will be scheduled in May and June in the offices of Hunton & Williams, New York. EEO/drug-free workplace/E-Verify participant/Female/Minority/Veteran/Disability.

**Job # 17-0065** (If you wish to submit an application, this number will be necessary for your online submission.)

[Click here to apply to this position.](#)

If you have questions about this position or the application process, please contact [Elizabeth Sarguez](#), Lawyer Recruiting and Development Administrator.

If you require accommodation or assistance to complete the online application process, please contact [Heidi Leathers](#), Sr. Administrator of Lawyer Recruiting and Development, 214.871.4672, and 1445 Ross Avenue, Suite 3700, Dallas, TX 75202-2799. When you contact Heidi Leathers, please identify the type of accommodation or assistance you are requesting. We will assist you promptly. **Application Deadline: 05/10/2017**

**LAMBDA LEGAL DEFENSE & EDUCATION FUND - NATIONAL HEADQUARTERS**

*Job Description*

Lambda Legal seeks two (2) Fellows for its legal department at its New York City headquarters.

Lambda Legal is the oldest and largest organization committed to achieving full recognition of the civil rights of lesbian, gay, bisexual, and transgender (LGBT) people and everyone living with HIV, through impact litigation, education, and public policy work. Since 1973, Lambda Legal has used litigation and other advocacy tools to decriminalize same-sex relationships, end discrimination in the military, advance the rights of transgender Americans and win marriage equality. (For more information, visit [www.lambdalegal.org](http://www.lambdalegal.org))

Lambda Legal will hire two fellows to support our cutting edge impact litigation and advocacy to advance liberty, equality, dignity and justice under the law. The intent of these fellowships is to provide less-experienced attorneys with an in-depth introduction into all aspects of civil rights litigation and advocacy on behalf of LGBT people and everyone living with HIV.

**Responsibilities:** There are two fellowships available in the New York Office.

- General civil rights fellowship:
- This fellow will work primarily with Lambda Legal's Associate Legal Director and Director of Constitutional Litigation, Susan Sommer, on matters spanning Lambda Legal's docket.
- Transgender rights fellowship:
- This fellow will work primarily with the attorneys of Lambda Legal's Transgender Rights Project on matters affecting transgender, intersex, and gender non-conforming people.

Responsibilities for both fellows may include:

- Conducting factual and legal research in support of new and active litigation and other client advocacy;
- Drafting court documents and parts of briefs for cases in state and federal courts and agencies;
- Analyzing and preparing responses to state and federal legislation, regulations, and other executive actions affecting LGBT people and people living with HIV;
- Researching and drafting policy and advocacy materials, such as publications, articles, and fact sheets; and
- Participating in case team meetings, office-wide strategic discussions, and external coalition meetings.

**Qualifications:**

- Candidates may be recent law school graduates, completing another fellowship or judicial clerkship, or looking to transition out of another form of law practice.
- The fellow must commit to one full year. Lambda Legal will consider renewal for a second year.
- The fellow should possess a high level of independence and initiative, good judgment, excellent research and writing skills, the ability to produce high-caliber legal work under demanding deadlines, creativity, and a willingness to work collaboratively with others toward the most effective strategies and initiatives to advance civil rights.
- Demonstrated awareness of and commitment to the concerns of the breadth of the communities that Lambda Legal serves is essential. Prior work on behalf of the LGBT community and/or people living with HIV is highly desirable.

**Salary:** Salary is \$60,000. Excellent employer-paid benefits package includes medical, dental, life and long-term disability insurance, and generous employer contribution to a retirement account, as well as generous vacation.

*Application Instructions:*

The positions are open until filled and applicants may apply for both. Interviews will start by mid-April 2017. Send resume, brief writing sample (preferably discussing a constitutional, discrimination, or other complex legal issue), and a letter or email detailing your interest in the specific fellowship(s) you seek and your availability for starting the fellowship to:

Amy Shapiro

Legal Administrative Manager

Lambda Legal

120 Wall Street, 19th Floor

New York, NY 10005

[2017-fellow-hdq@lambdalegal.org](mailto:2017-fellow-hdq@lambdalegal.org)

Please include "New York Legal Fellow" in the subject line. No calls please. Due to the high volume of applications, Lambda Legal will not accept phone calls about the position and does not notify applicants of status except when an interview is granted.

**MUSLIM ADVOCATES**

[www.muslimadvocates.org](http://www.muslimadvocates.org)

**About:** Muslim Advocates is a national legal advocacy and educational organization with offices in Oakland, CA and Washington, DC. MA's mission is to promote freedom for Americans of all faiths, through legal advocacy, policy engagement, and civic education, and by serving as a legal resource to promote the full and meaningful participation of Muslims in American public life. MA uses the courts and legal process to vindicate the rights of American Muslims and protect our nation's founding values. MA also engages policy makers at the city, state and national levels, providing constructive, solution-oriented proposals to protect the rights of Muslims in the United States. MA regularly partners with Muslim, Arab and South Asian American community groups and allies from various faith, civic, civil rights, and human rights organizations. MA educates American Muslims about the law, their rights, and how to best protect themselves, their families and community institutions

**Job Description**

Muslim Advocates (MA) invites rising third-year law students, judicial clerks, and other recent law school graduates to apply for MA sponsorship for public interest fellowship projects to begin in the Fall 2017,

Spring 2018, or Fall 2018. Sponsorship will enable the applicant to submit proposals for consideration to fellowships offered by the applicant's law schools and/or other funders. MA is seeking to sponsor applicants to be based in either our Washington, DC or Oakland, CA offices

The legal fellow will work with MA staff attorneys and other staff on trial and appellate litigation in state and federal courts, policymaking, and/or other forms of advocacy. Legal fellows will be responsible for legal research, drafting and preparing legal memoranda, factual investigation, discovery review, the creation of educational and outreach materials, and other needs that arise in MA's legal, policy, and civic education work. Legal fellows will be exposed to a broad variety of activity and will join an organization on the frontlines of some of the nation's most pressing civil rights issues.

**Qualifications:** The ideal candidate should have a demonstrated commitment to civil rights and addressing issues of inequality and injustice; outstanding research and writing skills; the ability to work both collaboratively and independently; and the capacity for creative thinking.

**Application Instructions:**

Interested candidates should apply by sending the following materials: (1) a cover letter specifying the candidate's interest in working with MA and relevant experience; (2) a resume; (3) a list of three references; and (4) a legal writing sample. Applicants are encouraged, but not required, to include a brief description of potential project idea(s) in the cover letter. Applications will be considered on a rolling basis. Applications should be submitted via email to [office@muslimadvocates.org](mailto:office@muslimadvocates.org) and mention "Legal Fellowship" in the subject line.

For more information about Muslim Advocates, visit: [www.muslimadvocates.org](http://www.muslimadvocates.org)

**NEIGHBORHOOD DEFENDER SERVICE OF HARLEM**

<http://www.ndsny.org>

**About:** The Civil Defense Practice plays an integral role in NDS's fulfillment of its holistic mission. In addition to providing zealous representation to clients in criminal and family court, NDS is committed to addressing the harsh collateral consequences clients and their families face subsequent to touches with the criminal justice system or being ensnared in the family court system. We seek to altogether prevent the unjust loss of housing, employment and benefits that our clients and their family members face as the result of these interactions.

**Job Description**

The Neighborhood Defender Service of Harlem ("NDS") is a community-based, holistic public defense practice in the heart of Northern Manhattan. NDS seeks to hire a recent law graduate or attorney for the NDS Fellows Program. The position will be available beginning immediately for at least two years.



The Civil Defense Practice at NDS currently focuses on providing Civil Defense services to clients, their family members, or residents of Northern Manhattan in areas as diverse as eviction prevention, employment defense, civil forfeiture and public benefits.

- Representation in eviction cases: in particular holdover cases for nuisance and illegal use;
- Representation in administrative termination of tenancy proceedings held by the New York City Housing Authority (NYCHA);
- Consultations to clients and criminal defense attorneys regarding employment and other collateral consequences;
- Representation in employment licensing and unemployment benefits hearings; and
- Providing know your rights trainings for our community partners in Northern Manhattan.

**Qualifications:** NDS is looking for recent law school graduates and attorneys with a demonstrated commitment to civil defense and social justice issues. In addition, the job requires energy, enthusiasm, a commitment to excellence and an unwavering commitment to clients. Applicants must possess a demonstrated ability to communicate clearly and effectively through writing, and must have a high level of organizational skills in order to represent many clients. Diverse applicants and applicants with foreign language abilities, particularly Spanish, are strongly encouraged to apply.

**Application Instructions:**

Interested applicants should email a cover letter, resume, and writing sample to: [cklemens@ndsny.org](mailto:cklemens@ndsny.org) We are looking to fill this position immediately. For more information about NDS, please visit our website at [www.ndsny.org](http://www.ndsny.org).

**ATTACHMENT D: New York 50 Hour Requirement**

Law School Pro Bono Program distributes these FAQs as a quick-reference guide only. You should not rely on them as an authoritative interpretation of the Court rules. Additional information may be found online. Please be aware that the ultimate decision about whether the Pro Bono Requirement is satisfied will be made by the Character and Fitness Committee of the Appellate Division Department to which your application to the New York Bar is submitted. Additional questions may be sent to [ProBonoRule@nycourts.gov](mailto:ProBonoRule@nycourts.gov).

**Why is pro bono work important?** Pro bono work refers to legal work provided for free or at a reduced cost to those in need of legal assistance. In recent years' providers of low-cost or free legal services have

had to turn away increasing numbers of otherwise eligible clients because of the overwhelming need for legal assistance. The inability of so many low-income people to obtain legal advice and access to the court system threatens guarantees of basic rights and security of fundamental needs.

**What is the pro bono requirement?** To encourage law students to provide assistance to those in need, court rules require that applicants seeking to be admitted to the New York State bar will need to demonstrate that they have completed 50 hours of qualifying pro bono work prior to submitting their applications for admission. Completing this requirement is the responsibility of the student, but the Law School offers some assistance in locating placements.

**Does this apply to me?** You must fulfill this pro bono requirement if you are applying for admission to the New York State bar.

**What work qualifies?** Work must be: Legal work (not non-legal community service), Supervised by an attorney, generally speaking, on behalf of low-income people who cannot otherwise afford representation, OR work at a government agency or court

**I received a public interest fellowship from the school. Does my work still count?**

If your public interest work otherwise counts, receipt of a grant or stipend from the school does not disqualify the work.

**Does a judicial externship satisfy the requirement?** Yes.

**I did some pro bono work at my firm last summer. Does that count?** Possibly. Pro bono work may count if the firm did not pay you a *bonus or separate compensation* for the work, and the work otherwise met the requirements listed above (e.g., supervised by an attorney, for low-income individuals, etc.).

**I'm doing research for a professor. Does that count?** Only if it is legal research for low-income individuals on a pro bono project by the professor. (If it was part of an academic research project that did not service clients, it most likely will not count.)

**When and where do I have to complete the requirement?** Work must be completed: After you started law school *but* before you apply for admission to the bar

**I did volunteer work before law school. Does that count?** No. You can only count hours completed *after* you began law school.

**Do I have to complete the requirement before I graduate?** No. You can complete the requirement after you graduate, so long as you complete it before applying for admission to the bar. However, we strongly encourage you to complete your hours while in law school, as it can be more challenging to find available projects immediately after the bar exam.

**Do I have to complete the work in New York?** No. Work in other states or even foreign countries may satisfy the requirement, so long as it meets the other requirements (e.g., serves low-income individuals) and is supervised by an attorney.

**I worked at two different places. Can I combine the hours to satisfy the requirement?** Yes. So long as the work at each location would count toward the requirement, you can combine the hours, BUT you must submit a separate affidavit for each place you have worked that you are counting toward the requirement.

**Where can I find opportunities to do pro bono work?** Review the opportunities in this guide and reach out directly to organizations to sign up as a volunteer. Each organization listed below will have specific requirements and a formalized way to sign up. Many of the organizations below have projects specifically designed for students and graduates wanting to complete their 50 hours of service. Additionally, most clinical opportunities and internships/externships with non-profit legal services providers, government agencies and courts will qualify for pro bono work if they are legal work supervised by an attorney.

**I have reached out to numerous organizations to volunteer and have not heard back. What should I do now?** Reach out to **Susan Feathers** ([sjf151@law.rutgers.edu](mailto:sjf151@law.rutgers.edu) - Assistant Dean of Pro Bono and Public Interest programs) to discuss your interests and availability. She can follow up with organizations to find opportunities if you have not heard back from any organization.

**How can I better my chances of finding an opportunity?** When you reach out to any organization, make sure to include your resume, a description of your interests, and your availability. Flexibility is important, as it is often a challenge for organizations to place volunteers who have very limited availability. They also want volunteers who are eager to work with their clients and attorneys, so showing enthusiasm for the work is very helpful. Also, don't wait until the last minute to seek out an opportunity! The earlier in your law school career that you seek out an opportunity, the better.

**I'm done with my hours. Now how and where do I report all this?** You demonstrate compliance with the requirement by: 1) *Submitting affidavits for your work* 2) *Signed by the attorney who supervised you* 3) *For a total of 50 hours*

**What records do I keep?** With your application for admission to the bar, which you will submit to the appropriate Appellate Division of the New York State Supreme Court, you must include an "Affidavit of Compliance" for each institution at which you performed qualifying pro bono work.

**Where do I get this form?** The Affidavit of Compliance is available here:  
<http://www.nycourts.gov/attorneys/probono/baradmissionreqs.shtml>

**Do I turn this in at the law school?** No. This is a requirement of the New York State courts, not a requirement of New York Law School, so New York Law School does not collect or maintain this documentation. You must submit your documentation along with your application for admission.

I am filling out my affidavit and was wondering if I should have the current lawyer at the office where I worked sign it, or the lawyer that was there when I interned. *The form affidavit provides for the attorney who supervised the work to sign the affidavit.*

I still have questions. Where do I get more information? The rule itself can be accessed [here](#). The Court has also posted an extensive set of FAQs, and they can be found [here](#).