

PUBLIC SERVICE UPDATE
05/01/2017

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Pro Bono Leadership positions

Pro Bono Update

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I. PRO BONO UPDATE

CONGRATULATIONS TO OUR STUDENT PRO BONO LEADERS!

The Eric R. Neisser Public Interest program owes a special debt of gratitude to the student directors of our many emerging pro bono projects. Through their leadership and commitment, the program has expanded to include a broader range of service-learning opportunities through which our students have the opportunity to gain meaningful experience, while also providing vital assistance to low-income communities. Through our structured projects, approximately **240 law students** provided approximately 6,550 hours of law-related service and in so doing, embodied the highest aspirations of our profession: to serve the public good.

- Courtroom Advocates/Sanctuary for Families Project: Alvina Swati, '17
- Honorable Morris Stern Bankruptcy Assistance Project: Rebecca Schaefer, '18
- LGBTQ Legal Education and Outreach Project: Jamie Di'Nicola, '18 and Adam Herpolsheimer, '18
- International Refugee Assistance Project: Abdul Sami Jameel, '18 and Tareef Chaama, '17
- Legal Outreach: Mock Trial:
- Minority Student Program Research Projects: Farah Rahaman, '17
- National Lawyers Guild Observers' Project: Alaina Thomas, '17
- Volunteer Lawyers for Justice, Pro Se Divorce Project: Nilaja Ford, '18
- Voting Rights Research Project: Anabel Pollioni, '17, Immanuel Adeola, '18, and Peter Urmstrom, '18

INTERESTED IN A PRO BONO LEADERSHIP POSITION?

The Pro Bono Program anticipates several openings for student pro bono directors. As student leaders, you will assist the program in recruiting students, organizing trainings, and weekly scheduling for your project. Student leaders will not only receive pro bono hours, but also have a variety of benefits, including the ability to network with the broader legal community; to engage in strategic planning; and to be part of the law school's growing service-learning program.

To apply: Please submit your resume and a brief statement of interest in a particular project to Susan Feathers.

CLASS OF 2017: SUBMIT YOUR PRO BONO HOURS BY **MAY 5**

Rutgers Law School who have performed 35 or more hours of law-service during their three years at law school receive recognition at Commencement and a Certificate of Recognition from Deans Chen and Feathers. If you have not already done so please submit your hours using the provided Google form by **May 5**.

Link to Google form: <https://goo.gl/forms/H4BvITrIX0e0I7zH2>

- For more information about Rutgers Newark's pro bono projects, please see:
<https://law.rutgers.edu/newark-pro-bono-opportunities>
- For a copy of the Pro Bono Handbook, please see:
<https://law.rutgers.edu/sites/law/files/attachments/Pro%20Bono%20Handbook.pdf>



PRO BONO OPPORTUNITY WITH UNCHAINED AT LAST:

Unchained At Last is the only nonprofit in the US dedicated to providing crucial, often life-saving legal and social services to help women escape or resist arranged/forced marriages and rebuild their lives. Unchained also is the only nonprofit dedicated to promoting social, policy and legal change to end forced and child marriage in America

Pro Bono Interns: Rutgers Law School will pilot a research project through which we will partner with the Unchained Policy and Advocacy team. This is a great opportunity to be at the forefront of the national movement to end child marriage in America.

Team members will:

- Conduct in-depth legal research into the rights and vulnerabilities of minors, to help develop arguments in each US state for ending child marriage;
- Identify and recruit allies who can join the movement;
- Talk directly with legislators, governors and other officials to advocate for an end to child marriage (after extensive advocacy training);
- Submit written testimony to legislative panels in states across the US;
- Get the opportunity to testify before state legislative panels (for those who can travel).

Time Commitment: Students should be prepared to commit to working *50 hours over the course of the fall semester*.

Application Instructions: Interested? Please submit your resume, and a brief writing sample to Susan Feathers, sjf151@law.rutgers.edu.



New York Pro Bono Rule:

Rutgers Law School's pro bono program maintains a menu of pro bono opportunities through which law students distributes these FAQs as a quick-reference guide only. You should not rely on them as an authoritative interpretation of the Court rules. Additional information may be found online. Please be aware that the ultimate decision about whether the Pro Bono Requirement is satisfied will be made by the Character and Fitness Committee of the Appellate Division Department to which your application to the New York Bar is submitted.

Why is pro bono work important? Pro bono work refers to legal work provided for free or at a reduced cost to those in need of legal assistance. In recent years' providers of low-cost or free legal services have had to turn away increasing numbers of otherwise eligible clients because of the overwhelming need for legal assistance. The inability of so many low-income people to obtain legal advice and access to the court system threatens guarantees of basic rights and security of fundamental needs.

What is the pro bono requirement? To encourage law students to provide assistance to those in need, court rules require that applicants seeking to be admitted to the New York State bar will need to demonstrate that they have completed 50 hours of qualifying pro bono work prior to submitting their applications for admission. Completing this requirement is the responsibility of the student, but the Law School offers some assistance in locating placements.

Does this apply to me? You must fulfill this pro bono requirement if you are applying for admission to the New York State bar.

What work qualifies? Work must be: Legal work (not non-legal community service), Supervised by an attorney, generally speaking, on behalf of low-income people who cannot otherwise afford representation, OR work at a government agency or court

I received a public interest fellowship from the school. Does my work still count? If your public interest work otherwise counts, receipt of a grant or stipend from the school does not disqualify the work.

Does a judicial externship satisfy the requirement? Yes.

I did some pro bono work at my firm last summer. Does that count? Possibly. Pro bono work may count if the firm did not pay you a *bonus or separate compensation* for the work, and the work otherwise met the requirements listed above (e.g., supervised by an attorney, for low-income individuals, etc.).

I'm doing research for a professor. Does that count? Only if it is legal research for low-income individuals on a pro bono project by the professor. (If it was part of an academic research project that did not service clients, it most likely will not count.)

When and where do I have to complete the requirement? Work must be completed: After you started law school *but* before you apply for admission to the bar

I did volunteer work before law school. Does that count? No. You can only count hours completed *after* you began law school.

Do I have to complete the requirement before I graduate? No. You can complete the requirement after you graduate, so long as you complete it before applying for admission to the bar. However, we strongly encourage you to complete your hours while in law school, as it can be more challenging to find available projects immediately after the bar exam.

Do I have to complete the work in New York? No. Work in other states or even foreign countries may satisfy the requirement, so long as it meets the other requirements (e.g., serves low-income individuals) and is supervised by an attorney.

I worked at two different places. Can I combine the hours to satisfy the requirement? Yes. So long as the work at each location would count toward the requirement, you can combine the hours, **BUT** you must submit a separate affidavit for each place you have worked that you are counting toward the requirement.

Where can I find opportunities to do pro bono work? Review the opportunities in this guide and reach out directly to organizations to sign up as a volunteer. Each organization listed below will have specific requirements and a formalized way to sign up. Many of the organizations below have projects specifically designed for students and graduates wanting to complete their 50 hours of service. Additionally, most clinical opportunities and internships/externships with non-profit legal services providers, government agencies and courts will qualify for pro bono work if they are legal work supervised by an attorney.

How can I better my chances of finding an opportunity? When you reach out to any organization, make sure to include your resume, a description of your interests, and your availability. Flexibility is important, as it is often a challenge for organizations to place volunteers who have very limited availability.

I'm done with my hours. Now how and where do I report all this? You demonstrate compliance with the requirement by: 1) *Submitting affidavits for your work* 2) *Signed by the attorney who supervised you* 3) *For a total of 50 hours*

What records do I keep? With your application for admission to the bar, which you will submit to the appropriate Appellate Division of the New York State Supreme Court, you must include an "Affidavit of Compliance" for each institution at which you performed qualifying pro bono work.

Where do I get this form? The Affidavit of Compliance is available here:
<http://www.nycourts.gov/attorneys/probono/baradmissionreqs.shtml>

Do I turn this in at the law school? No. This is a requirement of the New York State courts, not a requirement of New York, so Rutgers Law School does not collect or maintain this documentation. You must submit your documentation along with your application for admission.

I am filling out my affidavit and was wondering if I should have the current lawyer at the office where I worked sign it, or the lawyer that was there when I interned. The form affidavit provides for the attorney who supervised the work to sign the affidavit.

I still have questions. Where do I get more information? Contact NY Courts directly: ProBonoRule@nycourts.gov.

II. SUMMER 2017 INTERNSHIPS



“The law must be stable,
but it must not stand still.”
—Roscoe Pound

AMERICAN ASSOCIATION FOR JUSTICE SUMMER 2017 ROSCOE POUND FELLOWSHIP

Job Description: The Pound Civil Justice Institute, a legal, educational non-profit think tank, offers a Roscoe Pound Summer Fellowship (“Pound Fellowship”). The Fellowship is a paid 8-week internship in Washington, D.C. where students will conduct

research on topics relating to the civil justice system, will have practical experience in plaintiffs’ law, and will travel to the annual convention of the American Association for Justice in Boston (July 21-25, 2017). The Pound Fellowship provides a \$5,000 stipend and is open to law school students of any level. The Fellowship seeks to honor the work of Roscoe Pound, Dean of Harvard Law School from 1916 to 1936 and one of America’s great legal thinkers, by providing an opportunity for law students to experience first-hand the important work of plaintiffs’ law, and the importance of an accessible civil justice system.

Application Instructions: To fill out an application, please go to <http://www.poundinstitute.org/content/roscoe-pound-summer-fellowship> and email completed application to hr@justice.org.

Application Deadline: 06/01/2017



Muslim Advocates (MA) is a national legal advocacy and educational organization that seeks to promote equality, liberty, and justice for all by providing leadership through legal advocacy, policy engagement, and civic education. MA also serves as a legal resource to promote the full and meaningful participation of Muslims in American public life.

Job Description: MA is currently accepting application from law students for 2017 summer internships for our Washington, D.C. office (placements in our Oakland, California office will be considered on a case-by-case basis). Summer legal interns will be responsible for legal research, drafting and preparing legal memoranda, factual investigation, discovery review, the creation of educational and outreach materials, and other needs that arise in MA's legal, policy, and civic engagement work. Summer interns will be exposed to a broad variety of activity and will join an organization on the frontlines of some of the nation's most pressing civil rights issues. Though work in any particular area cannot be guaranteed, MA's docket includes projects relating to border searches, surveillance, hate crimes, and litigation against the Executive Order barring immigration from several Muslim-majority countries.

MA is accepting applications from first-year and second-year law students. Interns are expected to work for at least ten (10) weeks (and for forty (40) hours each week) during the summer, although other arrangements may be considered on a case-by-case basis. Internships are unpaid and limited in number. (Interns may seek summer funding from their law school's student-run public interest organizations or other similar entities.)

Qualifications: Applicants should have strong legal research, communications and writing skills, attention to detail, a desire and ability to work with diverse groups of people in a collaborative environment, the ability to multitask, and a strong commitment to social justice issues.

Application Instructions: Applications are considered on a rolling basis. Please submit a resume, cover letter, references, and brief writing sample (no longer than 5 pages) via email to office@muslimadvocates.org and mention "Summer 2017 Legal Internship" in the subject line.



NEW YORK CITY MAYOR'S OFFICE OF IMMIGRANT AFFAIRS

The NYC Mayor's Office of Immigrant Affairs (MOIA) is a Charter-mandated mayoral office that promotes the well-being of immigrant communities by recommending policies and programs that facilitate successful integration of immigrant New Yorkers into the civic, economic, and cultural life of the City. MOIA works with immigrants and community-based organizations, and serves as a resource on immigrant issues and language access for other City government agencies.

Legal Intern: The Mayor's Office of Immigrant Affairs welcomes public service oriented law school interns or recent law school graduates to assist with a variety of legal and policy issues and initiatives affecting immigrants. Current initiatives include the New York City municipal identification card, increasing language access across City government, and expanding immigrant access to justice as a tool for fighting poverty and inequality. New York City is also at the forefront of the national conversation on immigrant integration and immigration reform, with MOIA seeking to advance progressive immigrant integration and immigration policies at the city, state, and federal levels.

Skills/Qualifications: Candidates should possess excellent research and writing abilities, as well as strong interpersonal skills. A background or interest in local government, immigration law and policy, issues impacting immigrant New Yorkers, communications, and outreach is desirable. Second language proficiency is a plus. Law students and recent law graduates with a demonstrated commitment to public service and a desire to join a dynamic team are highly encouraged to apply.

Responsibilities: The legal intern will be expected to conduct research projects, policy briefings, and comparative reports. The legal intern will be responsible for supporting MOIA's policy work in a number of areas:

- Legal and policy research and analysis concerning legislative, regulatory, and programmatic proposals at the city, state, and federal levels;
- Development and support of immigrant integration efforts across New York City government agencies;
- Research on demographics, economics, and other topics pertaining to immigrant communities;
- Support MOIA's general counsel and other agency staff at internal and external meetings.

This opportunity encourages the practical application of the basic legal skills previously obtained by the student through course materials and lectures.

Application Instructions: To apply, please email cover letter, resume, and writing sample to Elisa Gahng, Assistant General Counsel, at egahng@cityhall.nyc.gov.



**UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF NEW YORK**

**CHIEF JUDGE COLLEEN MCMAHON
RUBY J. KRAJICK, CLERK OF COURT**

SOUTHERN DISTRICT OF NEW YORK, OFFICE OF PRO SE LITIGATION

<http://nysd.uscourts.gov/>

The Southern District of New York is seeking candidates for its summer internship program. Approximately twenty percent of the Court's total civil docket is comprised of pro se cases, including actions brought by prisoners for civil rights violations under 42 U.S.C. § 1983, and challenges to the constitutionality of convictions or detentions under the habeas corpus statutes, 28 U.S.C. §§ 2255, 2254, and 2241. Other typical cases include employment discrimination actions and appeals from the denials of benefits by the Social Security Administration, as well as other cases arising out of federal law, including diversity of citizenship, copyright, immigration, labor, securities, and tax. The Court is unable to fund internships. Please note that in the past, Office of Pro Se Litigation interns have qualified for public interest grants, fellowship funds, and course credit through their schools.

Qualifications: The Office's chief counsel and nine staff attorneys are employed by the Court and serve all of the judges and magistrate judges of the Southern District. Under staff attorney supervision, interns will research and write draft orders and memoranda of law and work on independent research projects. Interns will have a rare opportunity to learn civil procedure, civil rights, and constitutional law, and to work with experienced attorneys behind the scenes at the oldest, and one of the largest, federal courthouses in the nation. Ideal candidates will have strong research and writing skills and a demonstrated commitment to public interest law.

Application Instructions: Applications must include a cover letter, resume, and a 5-10 page writing sample, and be sent by email to PSLC@nysd.uscourts.gov using "Summer Internship Application" as the subject line (all documents should be combined into a single PDF file).

Application Deadline: 05/08/2017

III. POST-GRADUATE FELLOWSHIPS

About Fellowships: Post-graduate fellowships are entry-level positions through which recent law school graduates receive funding to work with well-established non-profit organizations in expanding their ability to address the legal needs of the community. In addition to the nonprofit world, there are a variety of fellowships including:

- Project based fellowships through which students find a "sponsor" (public interest employer/clinic) with whom to partner in developing a project based proposal
- Clinical/LLM fellowships: a growing number of law schools have entry level positions for law students to work in in-house clinics
- Organizational Fellowships: Hundreds of organizations such as the ACLU fund their own one or two year fellowships

Resources for Students Pursuing Fellowships:

The Public Interest Program provides a variety of resources to students pursuing post-graduate fellowships including the following:

- **Post-Graduate Fellowship Guide** with detailed information about over 100 post-graduate fellowships. The Guide is currently being updated and will be available next month.
See: <https://law.rutgers.edu/sites/law/files/attachments/Post-Graduate%20Fellowship%20Guide%202016.pdf>
- **Individualized Counseling:** the Program provides individualized counseling to students and alumni pursuing post-graduate fellowship counseling. For project based proposals, the program assists students in developing project based proposals that are innovative, viable, and aligned with the funders' goals.
- **Weekly Updates:** throughout the year, the Program includes upcoming post-graduate fellowship deadlines in the weekly update.

2018-2019 GEORGE N. LINDSAY FELLOWSHIP DC

About the Fellowship

The Lawyers' Committee for Civil Rights Under Law, one of the nation's foremost civil rights legal organizations, annually sponsors the one-year George N. Lindsay Civil Rights Fellowship. The Lindsay Fellowship provides an opportunity for recent law school graduates to become familiar with civil rights practice by working with many of the nation's leading civil rights experts at the national office of the Lawyers' Committee in Washington, D.C. Our fellows become involved with substantive legal activities, which involve co-counseled litigation with prominent law firms and non-litigation activities such as transactional legal services, legislative and public policy advocacy, and public education on important civil rights matters.

The one year Fellowship pays a stipend of \$42,000, supplemented by a loan forgiveness payment of \$2,000. The yearly stipend is also supplemented by payment of bar review and fees. Fellows have the opportunity to gain legal experience in one or more of the following areas: Voting Rights, Employment Discrimination, Criminal Justice, Education, or Fair Housing and Community Development.

For a list of Past Lindsay Fellowship recipients, please see <https://lawyerscommittee.org/fellowship-opportunities/george-n-lindsay-fellowship/george-n-lindsay-fellows-1998-2016/>.

Qualifications

- A strong and demonstrated commitment to civil rights and racial justice;
- Prior experience working with or ties to low-income communities of color;
- Excellent research, writing, and analytical skills as demonstrated through writing samples, internship and clinical experience, and academic record;
- Ability to work cooperatively on a variety of projects with all Lawyers' Committee staff and to develop and maintain positive relationships with diverse clients and community organizations;
- Effective written and oral communication skills in both legal and non-legal settings;
- At most, two years of practice by the time the fellowship starts (clerkships excluded). **Current law students who expect to graduate in the spring of 2018 are encouraged to apply.**

Preference will be given to applicants who:

- Have been admitted to the bar or are scheduled to take a bar examination by the summer of 2018;
- Can demonstrate involvement in scholarship, activities, or employment which promotes racial, national origin, gender, or economic justice for the most excluded people in our society.

To Apply for the Lindsay Fellowship

Initial applications for the 2018-2019 Lindsay Fellowship must be received by **May 30, 2017**. Please apply using our online application system at [this link](#). Those selected as Lindsay Fellowship semi-finalists will be required to submit additional application materials including (1) three letters of reference, (2) a statement of career aspirations, and (3) a short project proposal. We will invite you to submit these additional materials if you are selected as a semi-finalist.

Due to the volume of applications received the Fellowship Selection Committee will not be able to inform every applicant regarding the status of his or her application. Candidates selected as semi-finalists will be contacted. We thank you for your understanding in advance.

If you have any questions about applying for the Lindsay Fellowship, please contact Thomas Silverstein, Co-Chair of the Fellowship Selection Committee, at tsilverstein@lawyerscommittee.org.

Application Deadline: 05/10/2017

HUNTON & WILLIAMS, Pro Bono Fellowship

<http://www.hunton.com>

Job Description

The law firm of Hunton & Williams invites qualified individuals to apply for a two year pro bono fellowship based in its New York office to commence in August 2017. Applicants must have a demonstrated commitment to a career in public interest law and be admitted to the New York State Bar. We anticipate that the fellow will focus on representing immigration clients through two referral organizations, Kids in Need of Defense (KIND) and the Legal Aid Society of New York. The fellow may also be asked to take on additional matters through other legal service providers and will partner with lawyers in the firm's New York office on pro bono cases.

The firm intends to fully integrate into Hunton & Williams the fellow, with opportunities available to the fellow for legal training, professional development and social participation that are open to associates at the firm.

Length of Fellowship Program: Two year program (August 2017 - September 2019)

Location: Offices of Hunton & Williams LLP, New York office (MetLife Building at 200 Park Avenue), Kids in Need of Defense (KIND) (1410 Broadway Ave), Legal Aid Society of New York (199 Water Street)

Reporting: Assigned to Hunton & Williams Litigation Team, reporting to a Litigation Team partner

Compensation: Salary competitive with the entry level for legal aid and public interest staff attorneys; school loan repayment program; benefits comparable with those afforded to Hunton & Williams associates

Application Instructions:

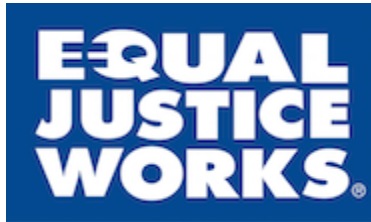
Interested applicants should apply online and upload a resume, include a law school transcript, a cover letter explaining your interest in the position and desire to explore a career in public interest law, and a list of at least three references. Admission to the New York bar is required. Applications should be submitted no later than May 10. Interviews will be scheduled in May and June in the offices of Hunton & Williams, New York. EEO/drug-free workplace/E-Verify participant/Female/Minority/Veteran/Disability.

Job # 17-0065 (If you wish to submit an application, this number will be necessary for your online submission.)

[Click here to apply to this position.](#)

If you have questions about this position or the application process, please contact [Elizabeth Sarquez](#), Lawyer Recruiting and Development Administrator.

If you require accommodation or assistance to complete the online application process, please contact [Heidi Leathers](#), Sr. Administrator of Lawyer Recruiting and Development, 214.871.4672, and 1445 Ross Avenue, Suite 3700, Dallas, TX 75202-2799. When you contact Heidi Leathers, please identify the type of accommodation or assistance you are requesting. We will assist you promptly. **Application Deadline: 05/10/2017**



Whether you're a student, have already graduated, work as an advisor or are a public interest employer, there's a lot to know about borrowing, entering repayment and earning forgiveness. Our free webinars provide you with the in-depth information you need about programs like income-driven repayment plans and Public Service Loan Forgiveness to help you manage your student debt and control your career and financial future.

[Student Debt Relief Basics](#)
May 25, 2017 3:30 - 4:30 PM EDT

Join Equal Justice Works for a discussion on repaying your student loans and earning Public Service Loan Forgiveness. This webinar is a must attend for those with federal student loans who work or want to work in public service.

You do not have to attend the webinar live. Registering results in you receiving a recording of the webinar within 48 hours.

To register follow this link: [Student Debt Relief Basics](#)

[Student Debt Relief Basics: How to Repay Your Loans & Earn Forgiveness](#)

June 22, 2017 3:00 - 4:00 PM EDT

Register [here](#) or by clicking the webinar title.

Join Equal Justice Works for a discussion on affordably repaying your loans and earning Public Service Loan Forgiveness. This webinar is a must attend for those with federal student loans who work or want to work in public service.

You do not have to attend the webinar live. Registering results in you receiving a recording of the webinar within 48 hours.