INFORMATION FOR RUTGERS UPPERCLASS AND 1LE STUDENTS
RUTGERS LAW SCHOOL – NEWARK
SUMMER SESSION 2017

CLASSES AND EXAMINATION DATES: All classes besides Legal Analysis, Writing and Research Skills II run from Monday, May 15 through Tuesday, July 11, 2017. There are no classes on Monday, May 29, 2017 and Monday, July 4, 2017. Examinations are scheduled for July 13, 17 or 19, 2017 and will begin at 5:30 p.m. in rooms to be announced.

REGISTRATION DATES: Registration by using the web registration system will open at 9:00 AM on Monday, March 20, 2017 and close at 4:30 PM on Thursday, April 27, 2017. Students who fail to register for classes or fail to pay tuition during this initial registration period will be charged a $125.00 late fee, will be ineligible to register for any classes which have been closed or lotteried and will be excluded from any waiting lists created for these classes. Lottery lists will be posted before the beginning of term and students will have the opportunity to add courses during the “Drop/Add Period”.

REQUIRED FORMS: Every student must download, complete, and submit to the Dean’s Office the Sign-In Registration Form for Upperclass Rutgers Students, the Sign-In Form for First-Year Evening Students or the Sign-In Registration Form for Visiting Students. Submitting these forms completes your registration, once you have selected your classes online.

The information you provide on the Sign-In Registration Form is not the University record. Therefore, if your permanent home address and/or telephone number is new for the semester, you must also correct your personal information held by the University, by visiting the person information page at Rutgers and changing the central University records.

HOW TO REGISTER: Online registration is permitted from 9:00 a.m., Monday, March 20, 2017 through 4:30 p.m. on Thursday, April 27, 2017. Enrollment in any one or more of the classes offered this summer is done in three steps.

First, you must complete and return the appropriate Summer Session Sign-in Registration Form which, for 1LE students, can be on the Law School Website. This form can be submitted in person to the law school to the attention of Dean Garbaccio directly.

Second, you register, online. To assist you in registering, you will need the Summer 2017 course listing spreadsheet which details the meeting times and instructors for all classes, and also provides the course numbers and index numbers needed when registering online. It is recommended that you have both the course listing spreadsheet and the registration windows open in order to toggle between them as you register.

Finally, after you have completed the registration protocol, you must go to the Bursar webpage, and view your account. The tuition and fees will appear in your account immediately upon registration as a balance due, and you must then pay that amount.
If you are a 1LE student, you will see on your Sign-In Registration Form that your course selection is limited to Legal Analysis, Writing and Research Skills II and Professional Responsibility. Please select the section of the writing class taught by the same instructor you have now. And at your option, you may also register for Professional Responsibility, which has been deliberately scheduled for the same evenings as the writing class, for your convenience. But please **DO NOT REGISTER FOR ANY OTHER SUMMER COURSE.** Until you have completed Constitutional Law and Property next fall, you are not eligible to register for these other elective classes.

New Jersey for one year or longer prior to May 31, 2017 is:

- Summer Session Student Fee — $161.75
- Tuition per credit for law school courses — $1003.00

OUT-OF-STATE RESIDENTS: The fee schedule for students who have not been domiciled in New Jersey for one full year prior to May 31, 2017 is:

- Summer Session Student Fee — $161.75
- Tuition per credit for law school courses — $1520.00

The deadline for payment of the term bill is April 27, 2017. Any registration during the late registration period must be done in person and the term bill must be paid on the day of registration. Any bill paid during the late registration period will be assessed a $125 late fee. In addition, a fee of $60 is charged for any check which is not honored for payment. Non-payment of your term bill does not constitute withdrawal, and does not excuse you from payment. Cancellation for non-payment is May 24, 2017. There is a 2.5% charge for payment by credit card.

**PROCEDURE FOR WITHDRAWAL:** Once the Summer session begins, a student may withdraw from a course or seminar by submitting a written notice, on the “Drop” form available from Dean Linda Garbacco. A grade of “W” will be entered on the record in every case. After the start of the Summer session, a 50% refund of tuition will be given if a course is dropped during the first week (five business days) of Summer session classes (May 12th for Legal Analysis, Writing and Research Skills II and May 19th for all other courses); thereafter, no refunds will be given.

In an examination course, withdrawals will be permitted until the day of the examination prior to the start of the actual examination.

In a seminar or non-examination course, withdrawals will be permitted until the final official meeting of the class and provided that the instructor consents to the withdrawal. A grade of “F” will be entered as the final grade for a student who does not sit for an examination (unless officially excused by the Dean’s Office) or who does not complete the course or seminar work when required by the instructor.

**PASS/D+, D, F GRADING OPTION:** Once the required curriculum is completed, students have the option of choosing between a letter-grade system and Pass/D+, D or F system for the elective classes. Students who wish to exercise this option must make this decision and submit the Pass/D+, D, F Option form during the first ten days of the Summer Session. **Note: this option may only be exercised by Rutgers Law School Newark students.** Decisions on opting cannot be changed after the deadline. Opting
forms for the Pass/D+, D, F system are available from Dean Garbaccio or may be downloaded and printed by navigating to the link above.

**THE EXAMINATION SCHEDULE:** Students are expected, whenever possible, to anticipate examination schedule problems at the time of registration. The exam schedule for the Summer session appears below. Students should consider the exam schedule carefully when selecting classes; examination deferrals will not be granted on the basis that you have elected to take classes concentrating your examinations over a few days. For similar reasons, students who anticipate that medical or personal problems will interfere with a heavy examination schedule are expected to register for non-examination courses, register for a reduced or part-time load, or to withdraw from school for a semester. Deferral requests based on examination schedule problems that should have been anticipated at the time of registration will not be granted except under extraordinary circumstances. Consult Dean Regina if you have further questions.

The following provides the schedule of exams for the Summer. All exams begin at 5:30 pm. For courses not listed here, performance is not evaluated on the basis of a final exam, but rather requires a paper or some other means of evaluation.

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Instructor</th>
<th>Final Exam Date</th>
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</thead>
<tbody>
<tr>
<td>Copyright &amp; Trademark</td>
<td>Kettle</td>
<td>July 17</td>
</tr>
<tr>
<td>Contract Draft. &amp; Negotiation</td>
<td>Kettle</td>
<td>Papers</td>
</tr>
<tr>
<td>New Jersey Practice</td>
<td>Rothman</td>
<td>July 13</td>
</tr>
<tr>
<td>Professional Responsibility</td>
<td>Rothman</td>
<td>July 17</td>
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